

# **658 STUDENT ACTIVITY PROGRAMS THROUGH THE USE OF AN INDEPENDENT PROVIDER SPONSOR**

## **I. PURPOSE**

The purpose of this policy is to set forth the position of the school district on providing student activities through the use of an independent provider sponsor (IPS).

## **II. GENERAL STATEMENT OF POLICY**

The school district recognizes that situations occur when a demonstrated student interest in being part of a student activity is not possible due to staffing, facility, budget or some other limitation, and is also a Minnesota State High School League-sponsored activity program. On an annual basis, the school board may approve a student activity using an independent provider sponsor to increase the opportunities for school district students to participate in an activity program. The independent provider sponsor (IPS) must meet the established criteria approved by the school district.

## **III. PROCEDURES AND REQUIREMENTS**

- A. The administration will establish the procedures for implementation of the activity program. A review committee will be established consisting of the activities director, the district administrator, a member of the school board and a representative from the established activity program. The committee will review the IPS's request and make a recommendation to the school board. The school board will take action to determine the approval of the IPS with the district.
- B. Organizations/individuals interested in applying for IPS status should contact the high school's Student Activities Office to receive an application packet and additional background materials.
- C. The activity program will be totally funded by the IPS. Determination of the cost will be developed by the district's administration and approved by the school board. The school district and the IPS will make an expense payment arrangement prior to the start of the season. These costs will include:
  - Transportation to all events
  - Equipment
  - Coaches salaries and benefits
  - Minnesota State High School League annual activity registration
  - Section and State competition expenses
  - Facility rental and necessary equipment for practices and competitions
  - Entry fees

- D. Students in grades 7-12 are eligible to participate in the IPS activity and must be enrolled in Alexandria Public Schools. Students will complete eligibility forms, registration forms, have a current physical and pay the appropriate activity fee. All the student information will be collected by the IPS and submitted to the Student Activities Office. The IPS will keep all records for lettering and related activity information submitted to an independent provider agreement.

All students will be responsible for complying with all school district and Minnesota State High School League rules and policies concerning student activities including:

- Attendance
- Conduct
- Scholastic standing
- Other eligibility requirements

- E. Alexandria Public Schools will complete the hiring of certified coaches and support staff. The payment for these positions will flow through the school district payroll and expenses will be forwarded to the IPS for reimbursement.
- F. The school district will pay the registration fees for the Minnesota State High School League and sponsored programs and forward the expenses to the IPS.
- G. The administration will approve the activity program practices and events schedules so missed class time is reasonable. The practice schedule will be reasonably equivalent to other school district activities of the season.
- H. Alexandria Public Schools transportation services and procedures will be used to travel to the program activity events. No transportation will be provided for practices.
- I. The IPS will complete the necessary IPS application materials provided to them by the school district and provide:
- For the safety of the school district participants naming Alexandria Public Schools as an additional insured party.
  - Proof of adequate worker's compensation coverage.
- J. Alexandria Public Schools students will follow current policy in making arrangements of having the students participate in the IPS program activity.
- K. All involvement of the IPS program activity will continue to follow school district policies and procedures.
- L. The approval of the IPS for a program activity will be granted by the school board on an annual basis. Specific dates for approval will be established by the administration.

The school district will base its decision on the recommendation of the review committee which will consider:

- Alignment to the mission of the district.
- The opportunities created by the activity program.
- The limitations the activity program may have on current Alexandria Public Schools activity programs.
- Input from Alexandria Public Schools coaching staff and Cardinal Activity Advisory Council.

M. A signed agreement between Alexandria Public Schools and the independent provider sponsor (IPS) will be completed prior to any organizational meeting, practices or events.

N. Upon approval, the Alexandria Public Schools administration will work cooperatively with the IPS and involved coaches/advisors on meeting the needs of the activity program. This includes appropriate participation in district meetings and communications.

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Alexandria Public Schools - No. 206

Alexandria, Minnesota