The regular meeting of the Board of Education of Alexandria School District, Alexandria, Minnesota, was called to order by School Board Chairperson Dean Anderson at 7:01 p.m. in the District Office Oak Conference Room, Alexandria, Minnesota.


Administrators Present: Trevor Peterson, Rick Sansted, Lynn Jenc, Scott Heckert and 4 visitors

APPROVAL OF AGENDA

Motion by Krebs, seconded by Susag, to approve the June 18, 2018 agenda.

Ayes 6
Nays 0
Motion Carried.

CONSENT AGENDA

Motion by Carlson, seconded by Susag, to approve the Consent Agenda as follows:

MEETING MINUTES

To approve the minutes of the special meeting and the regular meeting held on May 21, 2018.

DISTRICT CLAIMS

To ratify the payment of the May 2018 claims.

FINANCIAL REPORTS

To approve the revenue and expenditure reports for May 2018.

EMPLOYMENT AGREEMENTS

To approve the following employment agreements:

- Kalpin, Jeff: SPED Teacher, effective 8/27/2018
- Huffington, Jena: Elementary Teacher, effective 8/27/2018
- Doyle, Timothy: Science Teacher, effective 8/27/2018
- Taylor, Molly: Elementary Teacher, effective 8/27/2018
- Prom, Alexis: Elementary Teacher, effective 8/27/2018
- Lindberg, Evan: Technical Support, effective 5/21/2018
- Hanson, Chase: Mechanic, effective 6/4/2018
- Bushard, Alisha: Early Education Teacher, effective 8/27/2018

EMPLOYMENT AGREEMENTS – CO-CURRICULAR

To approve the following coaching/co-curricular agreements:

- Byrne, Mary: Head Girls Volleyball
- Brossart, Elizabeth: Middle School Spring Drama Assistant
RESIGNATION AGREEMENTS

To approve the following resignation agreements:
- Kaatz, Suzette: LRT Teacher, effective 6/6/2018
- Otts, Mara: Para, effective 6/5/2018
- Meyer, Mark: Hardware-Network Technician, effective 6/29/2018
- Sykora, Joan: Community Education ABE Teacher, effective 6/13/2018
- Roos, Cindy: Community Education ABE Teacher, effective 6/5/2018
- Ziebarth-Moritz, Theresa: Early Education Teacher, effective 6/5/2018
- Kaye, Ashley: Elementary Teacher, effective 6/5/2018
- Kosters, Lucas: Dean of Students, effective 6/29/2018
- Herrera, Alexandria: English Teacher, effective 6/5/2018
- Deyle, Sarah: Elementary Science Specialist, effective 6/5/2018

Co-Curricular Staff:
- Clitty, Erica: Assistant Cheerleading Coach
- Ringwelski, Jessica: 6th Grade Softball Coach
- Kragenbring, Quinn: Middle School Volleyball Coach
- Gibbons, Kassie: Assistant Dance Coach
- Anderson, Ben: Fall Strength Training Coach
- Clauson, Jacob: Student Government
- Deyle, Sarah: 7th Grade Volleyball Coach

REQUEST FOR ADDITIONAL POSITIONS

To approve the following additional positions:
- .45 FTE GMC Dean of Students
- .4 FTE Special Ed
- 1.0 FTE Behavior Analyst

REQUEST FOR LEAVE OF ABSENCE

To approve the following leave of absence request as recommended:
- Meissner, Alicia: Requesting a childcare leave with a projected due date of August 28, 2018 and a projected return date of October 9, 2018.

RETIREMENTS

To approve the following retirement agreements:
- Fridgen, Heidi: Para, effective 9/14/2018
- Burreson, Joelle: Teacher, effective 6/6/2018

RESOLUTION TO TERMINATE REGULAR SUBSTITUTES

To adopt the following resolution:

RESOLUTION TERMINATING THE EMPLOYMENT OF SUBSTITUTE TEACHERS
WHEREAS, the following are substitute teachers in Alexandria School District No.206, pursuant to M.S. 122A.44.

BE IT RESOLVED, by the School Board of Alexandria School District No. 206, that the following be terminated as regular or long term substitute teachers effective June 5, 2018, pursuant to M.S. 122A.44.

<table>
<thead>
<tr>
<th>Amundson, Tamara</th>
<th>Hartsell, Laura</th>
<th>Proudfoot, Judy</th>
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<tbody>
<tr>
<td>Anderson, Alice</td>
<td>Hochsprung, Mary Jo</td>
<td>Rabehl, Ashley</td>
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<td>Andrews, Alyssa</td>
<td>Hoelscher, Gerard</td>
<td>Rach, Miranda</td>
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<td>Andrews, Karen</td>
<td>Hoeschen, Keith</td>
<td>Ransom, Alan</td>
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<td>Argyll, Alison</td>
<td>Holmquist, Jane</td>
<td>Rapp, Jeremy</td>
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<td>Atwood, Margaret</td>
<td>Holsten, Sheryl</td>
<td>Ray, Andrew</td>
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<td>Barnes, Joseph</td>
<td>Hughes, Carol</td>
<td>Ritter, Sue</td>
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<td>Barnes, Leilani</td>
<td>Humbert, Mary Jo</td>
<td>Rose, Kimberly</td>
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<td>Belseth, Bruce</td>
<td>Hyland, Arden</td>
<td>Ruckheim, Melva</td>
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<td>Bertram, Alicia</td>
<td>Johnson, Betty (Edna)</td>
<td>Rudolph, Dean</td>
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<td>Biegner, Christopher</td>
<td>Johnson, Charles</td>
<td>Safarik, Deena</td>
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<td>Bolm, William</td>
<td>Johnson, Erin</td>
<td>Scheff-Belaen, Sandra</td>
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<td>Branch, Ann</td>
<td>Johnson, Kathy</td>
<td>Schlepenbach, Jennie</td>
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<td>Brandes, Chanda</td>
<td>Johnson, Lynn</td>
<td>Schmidt, John</td>
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<td>Brink, Sherrie</td>
<td>Kagermeier, James</td>
<td>Schofield, Karen</td>
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<td>Brown, Barbara</td>
<td>Kephart, Wade</td>
<td>Senstad, Karin</td>
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<td>Bushard, Alisha</td>
<td>Kjelland, Susan</td>
<td>Skramstad, Judith</td>
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<td>Capp, William</td>
<td>Klimek, Joni</td>
<td>Smith, Thomas</td>
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<td>Cavanaugh-Holmes, Jane</td>
<td>Knutson, Shawn</td>
<td>Solheid, Richard</td>
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<td>Christopherson, Valerie</td>
<td>Kraemer, Taylor</td>
<td>Stark, Nathan</td>
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<td>Ciavarella, Gloria</td>
<td>Lahr, Marilla</td>
<td>Steussy, Melissa</td>
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<td>Cunniff, Darice</td>
<td>Lang, Joshua</td>
<td>Storhaug, Cynthia</td>
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<td>Cunniff, Robert</td>
<td>Larson, Rick</td>
<td>Storhaug, Mark</td>
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<td>Cunningham, Cheryl</td>
<td>Leland, Jan</td>
<td>Strand, Darlene</td>
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<td>Curry, Tami</td>
<td>Lewis, Claude</td>
<td>Strater, Stephanie</td>
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<td>DeFoe, Paulette</td>
<td>Loch, Linda</td>
<td>Svare, Erica</td>
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<td>DeWitt, Linda</td>
<td>Lovrien, Steven</td>
<td>Telste, Bobbie</td>
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<td>Dodds, Lori</td>
<td>Lundblad, Susan</td>
<td>Thelen, Susan</td>
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<td>Drexler, Leah</td>
<td>Manders, Michael</td>
<td>Thingvold, Sara</td>
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<td>du Feu, Paula</td>
<td>Martin, Connie</td>
<td>Thompson, Kayla</td>
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<td>Dunn, Susan</td>
<td>Meier, Sarah</td>
<td>Torgerson, Eric</td>
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<td>Elenberger, Randy</td>
<td>Moeller, Jennessa</td>
<td>Toyli, Gloria</td>
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<td>Fischer, Brenda</td>
<td>Molitor, Kathi</td>
<td>Traphagen, Michael</td>
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<td>Foley, Ann</td>
<td>Morgan, Charles</td>
<td>Velez-Rice, Claudia</td>
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<td>Freborg, John</td>
<td>Mulder, Stephanie</td>
<td>Voss, Patricia</td>
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<td>French, William</td>
<td>Nelson, Muriel</td>
<td>Walker, Kathy</td>
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<td>Gearman, Lynnette</td>
<td>Norlien, Susan</td>
<td>Walsh, Kimberly</td>
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DONATIONS AND GRANTS

To approve the resolution for the following donations and grants:

RESOLUTION FOR ALEXANDRIA PUBLIC SCHOOLS TO ACCEPT DONATIONS AND GRANTS

WHEREAS, the Alexandria School District Board encourages the support of the district’s educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of the Alexandria School District;

THEREFORE, BE IT RESOLVED, by the School Board of Alexandria School District - No. 206, State of Minnesota, to accept the following grants and donations:

- Community Education received the following grants and donations:
  - United Way donated $8,000 for the Youth Service and Adult/Youth Volunteer Mentor Programs
  - United Way donated $4,000 for the Youth Enrichment and Discovery Advantage Programs
  - United Way grant of $3,250 for the Parent Education; Parent/Child Teacher Interaction Training and Teacher/Child Interaction Training
- Carlos Elementary School received a donation of $2,000 from the Carlos Lions Club.

FIRST READING OF DISTRICT

To approve the first reading of the following district policies:

- Policy 212 – School Board Committees
June 18, 2018

POLICY REVISIONS

- Policy 214 – Out of State Travel by School Board Members
- Policy 301 – School District Administration
- Policy 506 – Districtwide Student Discipline
- Policy 537 – Violence Prevention
- Policy 567 – Student Dress and Appearance
- Policy 661 – Release Time & Appendix
- Policy 902 – Use of School District Facilities and Equipment

DISTRICT POLICY ADOPTION

To adopt the following district policies:

- Policy 207 – Public Hearings
- Policy 209 – Conflict of Interest – School Board Members
- Policy 211 – School Board Development
- Policy 422 – Policies Incorporated by Reference
- Policy 523 – Policies Incorporated by Reference
- Policy 634 – Student Homework

FIRST READING OF FACILITIES HANDBOOK

To approve the first reading of the 2018-2019 Facilities Rental Handbook and Procedures.

SCHOOL DISTRICT AGREEMENT

To approve the following agreement:

- Early Childhood Screening Contract with Horizon Public Health

Vote on Consent Agenda:
Ayes 6
Nays 0
Motion Carried.

ACTIVITIES UPDATE

Bob Brakke provided the board with information regarding the Activities Department.

COMMUNITY EDUCATION UPDATE

Lynn Jenc provided the board with information regarding Early Education which included ECFE and Preschool videos.

ACCEPT DISTRICT STRATEGIC GOALS SUMMARY

Motion by Zeithamer, seconded by Krebs, to accept the 2017-2018 District Strategic Goals summary information as presented.

Ayes 6
Nays 0
Motion Carried.

ACCEPT A COMP ANNUAL REPORT

Motion by Cunniff, seconded by Carlson, to accept the 2017-2018 A Comp Annual report as presented.
June 18, 2018

Ayes 6
Nays 0
Motion Carried.

APPROVE 2018-2019 PRELIMINARY BUDGET

Motion by Susag, seconded by Zeithamer, to approve the proposed 2018-2019 budget as presented.

Ayes 6
Nays 0
Motion Carried.

APPROVE 2018-2019 FEES AND PRICES

Motion by Zeithamer, seconded by Krebs, to approve the 2018-2019 Fees and Prices as presented.

Ayes 6
Nays 0
Motion Carried.

ACCEPT SCHOOL MEAL PROGRAM MILK PRODUCTS BID

Motion by Zeithamer, seconded by Susag, to accept the escalator bid prices from Cass Clay Creamery/Kemps Dairy as the milk vendor for the school meals program for the 2018-2019 school year and to accept their escalator clause as presented.

Ayes 6
Nays 0
Motion Carried.

ADOPT RESOLUTION REAUTHORIZING PREVIOUSLY AUTHORIZED BOARD APPROVED REFERENDUM AUTHORITY

Reauthorization of Board Approved Referendum Authority

EXTRACT OF MINUTES OF MEETING OF SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 206 (ALEXANDRIA) STATE OF MINNESOTA

HELD: JUNE 18, 2018

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 206 (Alexandria), State of Minnesota, was held in said school district on June 18, 2018, at 7:00 o'clock p.m.

The following members were present: Alan Zeithamer, Angie Krebs, Bob Cunniff, Dean Anderson, Pam Carlson and Sandy Susag and the following were absent: Dave Anderson.
Member Sandy Susag introduced the following resolution and moved its adoption:

**RESOLUTION REAUTHORIZING A PREVIOUSLY AUTHORIZED BOARD APPROVED REFERENDUM AUTHORITY**

BE IT RESOLVED by the School Board of Independent School District No. 206, State of Minnesota, as follows:

1. The Board has previously authorized a Board approved referendum authority in the amount of $300 per adjusted pupil unit pursuant to Minnesota Statutes, Section 126C.17, Subd. 9a. That authority expires after taxes payable in 2018. The Board hereby reauthorizes that authority for five (5) years, beginning with taxes payable in 2019. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.

2. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 1, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Pam Carlson. On a roll call vote, the following voted in favor:

- Alan Zeithamer
- Angie Krebs
- Bob Cunniff
- Dean Anderson
- Pam Carlson
- Sandy Susag

and the following voted against:

whereupon said resolution was declared duly passed and adopted.
STATE OF MINNESOTA  
COUNTY OF DOUGLAS  

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 206 (Alexandria), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to adopting a resolution reauthorizing a previously authorized Board approved referendum authority, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 18th day of June 2018.

/s/ Pam Carlson
Clerk

Ayes  6  
Nays  0  
Motion Carried.

APPROVE WORK AGREEMENTS  

Motion by Zeithamer, seconded by Cunniff, to approve the following:

- Work agreement between the District and Food Service for the 2017-2018 and 2018-2019 school years

Ayes  6  
Nays  0  
Motion Carried.

ADJOURNMENT  

There being no further business to come before the School Board at this time, the meeting adjourned at 9:12 p.m.

ATTEST:  

/s/ Pam Carlson
Clerk

/s/ Dean Anderson
Chairperson