The special organizational meeting of the Board of Education of Alexandria School District, Alexandria, Minnesota, was called to order by School Board Chairperson Dean Anderson at 7:01 p.m. in the District Office Oak Conference Room, Alexandria, Minnesota.


Administrators Present: Trevor Peterson, Michelle Bethke-Kaliher, Rick Sansted, Lynn Jenc, Scott Heckert and 4 visitors

**APPROVAL OF AGENDA**

Motion by Cunniff, seconded by Krebs, to approve the January 2, 2019 organizational meeting agenda.

Ayes 7
Nays 0
Motion Carried.

**ELECTION OF OFFICERS**

Dave Anderson nominated Dean Anderson for the office of chairperson.

Motion by Dave Anderson, seconded by Zeithamer, to close nominations and to cast a unanimous ballot for Dean Anderson for chairperson.

Ayes 7
Nays 0
Motion Carried.

Susag nominated Dave Anderson for the office of vice chairperson.

Motion by Susag, seconded by Carlson, to close nominations and to cast a unanimous ballot for Dave Anderson for vice chairperson.

Ayes 7
Nays 0
Motion Carried.

Dave Anderson nominated Pam Carlson for the office of clerk/treasurer.

Motion by Dave Anderson, seconded by Cunniff, to close nominations and to cast a unanimous ballot for Pam Carlson for clerk/treasurer.

Ayes 7
Nays  0
Motion Carried.

SCHOOL BOARD STANDING COMMITTEE ASSIGNMENTS
Motion by Susag, seconded by Cunniff, to appoint the board members to the following committees:

- Personnel/Negotiations – Dave Anderson, Sandy Susag, and Alan Zeithamer
- Curriculum/Policy – Dean Anderson, Bob Cunniff, and Angie Krebs
- Budget/Facilities – Dean Anderson, Pam Carlson, and Alan Zeithamer

Ayes  7
Nays  0
Motion Carried.

COMMITTEE ASSIGNMENTS
Chair Dean Anderson appointed the following board members to the following committees/boards for calendar year 2019:

- Runestone Area Education District Board – Alan Zeithamer
- MSBA Legislative Liaison – Dave Anderson
- Minnesota State High School League – Bob Cunniff (Alternate: Angie Krebs)
- Lakes Area Recreation Board – Angie Krebs and Alan Zeithamer
- Curriculum Advisory Council – Bob Cunniff and Angie Krebs
- Representative Assembly Designee to the Lakes Country Service Cooperative - Dean Anderson
- CMETS Committee Representative – Alan Zeithamer
- Student Connections – Pam Carlson, Bob Cunniff, Angie Krebs, and Sandy Susag
- Budget and Finance Advisory Council – Dave Anderson and Pam Carlson
- Special Education Advisory Committee – Sandy Susag
- Local Government Coordination Committee – Bob Cunniff, Angie Krebs, and Sandy Susag
- Community Education Advisory Council – Dave Anderson and Bob Cunniff

SALARY FOR BOARD OF EDUCATION
Motion by Dave Anderson, seconded by Krebs, to maintain school board salaries at $3,600 with the chairperson receiving an additional $500 per year.

Ayes  7
Nays  0
Motion Carried.
January 2, 2019

<table>
<thead>
<tr>
<th>BUDGET FOR BOARD MEMBER TRAINING AND IN-SERVICE</th>
<th>Motion by Susag, seconded by Carlson, to set the amount of $2,300 per board member for calendar year 2019 for board member training and in-service.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ayes 7</td>
<td>Motion Carried.</td>
</tr>
<tr>
<td>Nays 0</td>
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<thead>
<tr>
<th>CALENDAR OF BOARD MEETINGS</th>
<th>Motion by Zeithamer, seconded by Cunniff, to set the calendar for January 2019 through June 2020.</th>
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</thead>
<tbody>
<tr>
<td>Ayes 7</td>
<td>Motion Carried.</td>
</tr>
<tr>
<td>Nays 0</td>
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<thead>
<tr>
<th>BOARD MEETING FORMAT AND COMMUNICATION PROCESS</th>
<th>Motion by Cunniff, seconded by Dave Anderson, to approve the school board meeting format and communication processes.</th>
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</thead>
<tbody>
<tr>
<td>Ayes 7</td>
<td>Motion Carried.</td>
</tr>
<tr>
<td>Nays 0</td>
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</tbody>
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<tr>
<th>DEMOGRAPHICS STUDY UPDATE</th>
<th>Hazel Reinhardt shared demographic study information with the school board members.</th>
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<tr>
<th>BOARD ANNUAL RE-ORGANIZATION CONSENT AGENDA</th>
<th>Motion by Dave Anderson, seconded by Zeithamer, to approve the Board of Education Organization Consent Agenda, as follows:</th>
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</thead>
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<tr>
<th>DESIGNATE OFFICIAL NEWSPAPER</th>
<th>To designate the Echo Press as the official newspaper for district legal publications for calendar year 2019.</th>
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<tr>
<th>DESIGNATE LEGAL COUNSEL</th>
<th>To approve Kennedy &amp; Graven; Swenson, Lervick, Syverson, Trosvig, Jacobson, Schultz P.A.; Dorsey Whitney Law Firm; and Pemberton Law as the district’s legal counsel resources for calendar year 2019.</th>
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<tr>
<th>DESIGNATE ON-CALL ARCHITECTS</th>
<th>To approve Ringdahl Architects, Widseth, Smith, Nolting &amp; Associates, and JLG Architects as the district’s on-call architects for calendar year 2019.</th>
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</thead>
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<tr>
<th>DESIGNATE AUDIT FIRM</th>
<th>To appoint Eide Bailly LLP firm as the district’s financial auditing firm for calendar year 2019.</th>
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</thead>
</table>
DESIGNATE DEPOSITORIES

To designate the following financial institutions as official depositories for district funds for calendar year 2019: Bell Bank, Alexandria; Bremer Bank, Alexandria; and Minnesota School District Asset Fund Plus.

DESIGNATE AUTHORITY FOR ELECTRONIC FUND TRANSFERS & INVESTMENTS

To delegate authority to the business director to initiate electronic fund transfers and to invest District funds in 2019.

DISTRICT POLICY SERVICE

To approve MSBA as the district’s policy service provider for 2019.

DISTRICT CONTACTS AND DESIGNEES

To approve District Administrative Contacts and Designees for 2018 as follows:

- Superintendent – Julie Critz
- Business Director – Trevor Peterson
- ESEA (Title I) LEA Rep & Contact – Michelle Bethke-Kaliher
- ESEA (Title IIA) Contact – Rick Sansted
- District Assessment Coordinator – Rick Sansted
- Federal IDEA, 419, 420, 422, 435 (Rep & Contact): Michelle Bethke-Kaliher
- ADSIS (Alternate Delivery of Specialized Instructional Services) Rep & Contact: Michelle Bethke-Kaliher
- Comprehensive School Reform Contact – Julie Critz
- Air Quality Control Contact – Building & Grounds Supervisor
- Minnesota Automated Reporting Student System (MARSS) Contact: Krista Gundberg

Vote on Consent Agenda:

Ayes 7
Nays 0
Motion Carried.

ADJOURNMENT

There being no further business to come before the School Board at this time; the meeting adjourned at 9:10 p.m.

ATTEST:

/s/ Dave Anderson
Vice-Chairperson

/s/ Dean Anderson
Chairperson